



# Plattsburgh, New York

Randal J. Stone  
Assistant Chief

Plattsburgh Fire Department  
65 Cornelia Street  
Plattsburgh, NY 12901  
Tel: 518-561-5965  
Fax: 518-561-8236  
stoner@cityofplattsburgh-ny.gov

## MEMO

**TO:** Mayor Donald Kasprzak  
Members of the Common Council

**FROM:** Assistant Fire Chief, Randal Stone

**DATE:** March 14, 2013

**RE:** Fire and Ambulance Responses

For this two week period: Thursday, February 28, 2013 to Wednesday, March 13, 2013  
our Department has responded to the following:

<b>Fire Calls</b>	44
	1 hazardous condition
	10 system activations
	22 EMS assist
	2 building fires
	1 MVA
	3 excessive heat/scorch
	1 stove fire
	1 mobile home fire
	1 removal of victim
	1 service call
	1 oil or combustible liquid spill
<b>Ambulance Calls</b>	94
<b>Mutual Aid by CVPH</b>	22

# BUILDING INSPECTOR'S COMPLAINT REPORT: 03/11/13

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTED	CORRECTION DATE
02/28/13	18	STETSON AVE	ROOF COLLAPSED, CATS, BIRDS A NUISANCE TO NEIGHBORING PROPERTY	KB		CORRECTIVE ACTION IN PROCESS	
02/28/13		UNDERWOOD AVE	GARBAGE, DEBRIS ALL OVER PARK			CORRECTIVE ACTION IN PROCESS	
03/02/13	316	CORNELIA ST	FIRE DEPT. REQUEST FOR FOLLOW UP			CORRECTIVE ACTION IN PROCESS	
03/04/13	7	TOM MILLER RD	UNREGISTERED VEHICLES		JM/KB	CORRECTIVE ACTION IN PROCESS	
03/04/13	5007	SOUTH CATHERINE ST	GARBAGE, ROOF SHINGLES FALLING OFF			CORRECTIVE ACTION IN PROCESS	
03/04/13		MONTCALM AVE (28 OR 30)	POLE IN DRIVEWAY AREA	KB		CORRECTIVE ACTION IN PROCESS	
03/05/13	24	CLINTON ST	ELECTRIC SHUT OFF	CB		CORRECTIVE ACTION IN PROCESS	
03/05/13	132	PINE ST	GARBAGE	CB	GAVE DPW ORDER TO PICK UP	CORRECTIVE ACTION IN PROCESS	
03/08/13	18	LORRAINE STREET	UNREGISTERED VEHICLES	CB		CORRECTIVE ACTION IN PROCESS	

CITY OF PLATTSBURGH, NEW YORK  
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of:

"Feb 2013

REVENUE SOURCE	CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City) 25-2540	0.00		0.00
Bingo Licenses (State) 1-0632	0.00		0.00
Bingo License Fees 3% 25-2540	239.72		239.72
Building Permits 25-2555	8666.00		8666.00
Circus License 25-2502	0.00		0.00
City Code 12-1255	0.00		0.00
Code Civil Compromise 26-2614	0.00		0.00
Contractor Fees 25-2557	175.00		175.00
Dog Licenses 25-2542	280.00		280.00
State Neuter/Spay surcharge		41.00	41.00
Extract of Records 12-1255	2.75		2.75
Game of Chance Lic. (City) 25-2541	10.00		10.00
Game of Chance Lic. (State) 1-0632	15.00		15.00
Gas Permits 15-1540	70.00		70.00
Going Out of Business Lic 25-2509	0.00		0.00
Hauler's Licenses 25-2505	130.00		130.00
Housing Code 21-2110	0.00		0.00
Impound Fees 15-1550	0.00		0.00
Interest Temp 1124-2401	13.25		13.25
Jeweler's Licenses 25-2503	0.00		0.00
Marriage Licenses 25-2545	227.50	292.50	520.00
Notary Fees 12-1255	4.00		4.00
Peddler/Vendor Licenses 25-2503	0.00		0.00
Returned Check Charges 12-1255	0.00		0.00
Sign Permits 25-2590	25.00		25.00
Specifications T-30		0.00	0.00
Special Use Permits 21-2110	0.00		0.00
Subdivision Fee 21-2110	50.00		50.00
Subdivision Ordinance 12-1255	0.00		0.00
Taxi Operator's Licenses 25-2507	400.00		400.00
Taxi Vehicle Licenses 25-2504	400.00		400.00
Tree/Stump Removal License 25-2508	0.00		0.00
Vital Statistics 16-1603	4846.00		4846.00
Zoning Ordinances 21-2110	0.00		0.00
Zoning Variances 21-2110	450.00		450.00
OTHER REVENUE			0.00
Riverwalk 1127-2753	550.00		550.00
Auditorium 1127-2752	0.00		0.00
Centennial Plaques 1127-2705	0.00		0.00
Centennial Books 1127-2656	0.00		0.00
RECOVERED FUNDS			
Telephone 1-1410000-4414	0.00		0.00
Postage 1-1410000-4470	0.00		0.00
Print & Copy 1-1410000-4431	0.00		0.00
DISBURSEMENTS:	\$16,554.22	\$333.50	\$16,887.72
N.Y.S. Dept of Health \$292.50	Check No 1252		
N.Y.S. Dept of Ag & Mkts \$41.00	Check No 1253		
Total Paid Others:		\$333.50	
ADJUSTMENT: † 2012 Bad Checks		\$60.00	
Chamberlain (Spec. Deposits) \$0.00	Check No - - -		
Chamberlain (Net Revenues) \$16,494.22	Check No 1254		
Amount Due City Chamberlain:		\$16,494.22	
		\$16,827.72	

Dated at Plattsburgh, New York

Keith E. Herkelp  
City Clerk

11-Mar-13



**Plattsburgh Police Department**

45 Pine Street

**Plattsburgh, New York**

518-563-3411

518-566-9000 (FAX)

DESMOND J. RACICOT  
Chief of Police

March 07, 2013

Mayor Donald M. Kasprzak  
And Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for February 2013.

Respectfully Submitted,

Chief Desmond J. Racicot  
Plattsburgh Police Department

HLS

## PARKING VIOLATIONS BUREAU

### Monthly Report for February 2013

	<u>FEB 2013</u>	<u>FEB 2012</u>
TICKETS ISSUED:	169	286
TICKETS COLLECTED:	188	184
REVENUE FOR MONTH:	\$5,503.50	\$5,587.75

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### YEAR TO DATE TOTALS:

	<u>FEB 2013</u>	<u>FEB 2012</u>
TICKETS ISSUED:	423	487
TICKETS COLLECTED:	418	343
REVENUE:	\$12,257.25	\$10,702.25
COMPARISON:	Parking tickets issued for Feb. 2013: Down 117 Parking tickets collected for Feb. 2013: Up 4 Revenue for Feb. 2013: Down \$84.25 Amount Dismissed: \$1,177.50	

BREAKDOWN FOR JANUARY 2013

CITY OF PLATTSBURGH PARKING TICKET SYSTEM 01/31/201 2/28/2013

SUMMARY OF PARKING TICKETS - BY OFFICER

VL --DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
42 NO PARKING	8	9	22	44	534.75	1,059.75
43 NO STANDING	1	1	0	0	15.75	15.75
44 SIDEWALK	4	4	0	0	72.75	72.75
46 CROSSWALK	0	1	0	0	0.00	15.00
52 HIGHWAY	1	1	0	0	35.00	35.00
54 DRIVEWAY/BLOCK	2	3	2	3	63.75	117.00
55 TAXI ZONE	6	15	4	4	196.50	423.00
57 CROSSWALK 20'	1	1	0	0	15.00	15.00
62 FIRE HYDRANT	0	0	5	7	86.25	116.25
64 WWY2WAY	1	3	1	1	37.50	69.00
67 ANGLE	0	0	2	4	30.00	122.25
68 OVERLINE	0	0	1	2	15.00	50.25
71 OVERTIME 1 HR	0	0	7	7	129.75	129.75
72 OVERTIME 2 HR	0	0	44	162	789.75	3,318.00
78 TIME LOADING	0	0	1	1	52.00	52.00
81 HANDICAP	0	0	3	12	225.00	1,203.00
86 SNOW BAN	0	29	27	55	1,200.00	3,722.50
87 LIM SNOW BAN	0	0	10	10	375.50	375.50
90 NO PARKING EVEN	0	0	1	3	15.00	72.00
91 NO PARKING ODD	0	0	2	3	30.00	45.00
95 20' INTERSECTION	0	0	0	1	0.00	15.00
98 12" CURB	0	0	2	4	30.00	60.00
107 SNOW 12:01-6 AM	0	0	9	25	417.00	1,125.50
TOTALS:	24	67	143	348		12,229.25

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 254 210 %

TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR	= 254	464 %
PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY	= 16.93	14.2 %
PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS	= 8	85.8 %
PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY	= 16.93%	15.84 %
PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS	= 83.	84.16 %



**MARCH 7, 2013  
INFRASTRUCTURE  
COMMITTEE MEETING  
MINUTES**

**Attendees**

K. Farrington, J Ruff, M Brodi, B Brayton, W Todd, M Tiffer, G Rabideau, C Jackson

**Excused**

W Treacy

Meeting was called to order at 5:02 pm

Brief discussion about how the Committee would operate for this meeting.

**1. Operational Issues** – Possible Deviations from approved 2013 budget

- Engineering - None
- IT – B Brayton provided a hand out describing what his department is working on (Please see attached IT Report)
- MLD – Report was given at 2/28/13 PMLD Board Meeting
- Public Works – M Brodi expressed concern about salt and sand budget, the department has used 1400 of the 1600 tons budgeted for 2013. There is 300 tons of low temp salt budgeted that has not been purchased yet. He will adjust his Street Maintenance budget accordingly.
- Sewer - None
- Water – None

**2. Capital Issues**

- Engineering – K Farrington provided a hand out and gave updates of the big projects and where they stand (Please see attached Engineering Report). The repainting of the Pedestrian Bridge by the train tracks over the river may be more expensive than the \$60,000 budgeted due to the fact the bridge is painted entirely with lead based paint. Paint removal will require an enclosure around the bridge.
- IT – B Brayton discussed the City running its own Fiber Optic Network as a cost savings measure. This matter will be discussed with the Mayor and B Treacy to determine the feasibility of MLD assisting in this endeavor. (Please see attached file IT Report for further updates)
- MLD – Report was given at 2/28/13 PMLD Board Meeting



- Public Works – Most 2013 PW capital is in equipment and we are waiting on bids. M Brodi reported 12 Water Main Breaks so far this year, 3 due to water hammer issues and 9 were shears due to frost or laying conditions. There is no one area worse than any other in the City. Mike brought a city map with locations of all the breaks.
- Sewer – J Ruff gave brief report, all sewer fund capital projects are on budget and on time
  - Finishing/Closing out Headworks upgrades. Under budget.
    - o New bar screens performing well.
  - Finishing Mitigation Study. On budget.
  - Chemical Bulk Storage upgrades complete. On budget.
    - o Remote level monitoring
    - o Fire Suppression
    - o Secondary containment for transfers
  - MacDonough Monument complete. On budget.
  - CAPS – Evaluation being performed.
  - Footbridge Sewer – Evaluation being performed
- Water – J Ruff working with CHA to determine why bids for Mead Dam Repairs were so much higher than anticipated and looking for alternatives. C Jackson recommended that the Mayor and the entire Council become involved in the decision making process on how to proceed.
  - WFP structural improvements complete. On budget.
  - Mead Dam. Needs more analysis.
  - Westbrook Dams. In design. Needs to be considered in context of Mead.
  - Chemical Bulk Storage Upgrades – Evaluation in progress.

### **3. Personnel Issues**

- Engineering - None
- IT - None
- MLD – Report was given at 2/28/13 PMLD Board Meeting None to Report
- Public Works – M Brodi is working with HR Director and Civil Service to update job descriptions for all anticipated backfills that were identified during 2013 budget development. Hoping to get Assistant Manager on board in early summer.
- Sewer - None
- Water - None

#### **4. Union Issues**

- MLD - Report was given at 2/28/13 PMLD Board Meeting
- AFSCME – Had 1<sup>st</sup> rules meeting in late January. February meeting was cancelled. Next meeting scheduled for April.

#### **5. Other Issues**

- Engineering - None
- IT – B Brayton brought up many issues:
  - Brought up the need to buy updated computers and software throughout the City. There are 250 PCs in the City and 160 are OK, but 90 are in need of replacement and upgrade. This needs to be done by April 8, 2014. The bulk of these purchases and upgrades should happen during the 2013 using the existing department equipment budgets where possible. Waiting till 2014 will not provide enough time to get the job done.
  - Telestaff 95% complete at PD, should be fully implemented by April 2013. PD most complicated department. The plan is to roll Telestaff out to all departments other than FD and PW next, to get most bang for our buck. Then go back to FD and PW to implement.
  - Introduced the idea of Managed Printing throughout the City. Will work on quantifying the savings to the City and discuss during 2014 budget sessions.
  - B Brayton would like to see the IT Department become more stand alone and began the discussion with the 3 Council Members present about the possibility of a separate department outside the PD umbrella.
- MLD – Report was given at 2/28/13 PMLD Board
- Public Works - None
- Sewer - None
- Water – None

At the end of the formal agenda G Rabideau nominated C Jackson to become the Committee Chair, nobody objected and C Jackson accepted.

Meeting was adjourned at 6:25 pm



MUNICIPAL LIGHTING DEPARTMENT  
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.  
Manager

6 Miller Street  
Plattsburgh, New York 12901  
518-563-2200  
Fax: 518-563-6690

March 8, 2013

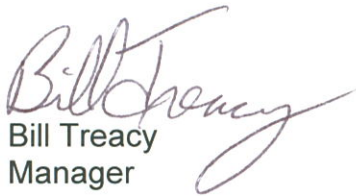
To: Mayor Kasprzak and Common Council  
From: Bill Treacy, Manager  
Subject: Permission to Issue Bid Proposal

The Plattsburgh Municipal Lighting Department respectfully requests permission from the Common Council to advertise for sealed bid for:

**PMLD BID NO. 2013-3-1**  
**Rust Removal and Painting US Oval Street Light Posts**  
**BID OPENING DATE: April 16, 2013 AT 11: 00 AM**

We propose that these bids be received under PMLD Bid No. 2012-3-1, prior to 11:00 a.m., local time, on the date shown above, then publicly opened and read in the Common Council Chambers.

Respectfully submitted,

  
Bill Treacy  
Manager

cc: Councilor Jackson, MLD Liaison  
Keith Herkalo, City Clerk  
Kelly Clookey, MLD Finance Director  
Project File



**Plattsburgh Police Department**  
45 Pine Street

**Plattsburgh, New York**

518-563-3411  
518-566-9000 (FAX)

DESMOND J. RACICOT  
Chief of Police

March 8, 2013

Mayor Donald M. Kasprzak  
And members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Gentlemen:

I respectfully request your approval to hire contractors to excavate, set tube, pour concrete and backfill for pole construction on Boynton Ave. for installation of License Plate reader Cameras at Exit 38 off-ramp. The cost will be paid for by HIDTA with a check forthcoming. All specifications are attached, along with quotes for the installation. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot  
Plattsburgh Police Department

DJR/hls





## UNDERTAKING

For the benefit of

### The New York State Department of Transportation

In connection with work affecting state highways

(For use by New York municipalities and federal agencies)

WHEREAS, the undersigned City of Plattsburgh, NY (Municipality, County, Town, City or Village, or any agency of the federal government, hereinafter referred to as "Permittee") from time to time receives permits from the New York State Department of Transportation (hereinafter referred to as the "NYSDOT") and otherwise conducts activities and operations upon highways and/or within right-of-way controlled by the State of New York for such purposes as the obstruction, installation, construction, maintenance and/or operation of facilities; and

WHEREAS, Permittee's access and operation upon state right-of-way is conditioned upon compliance with Highway Law Sections 52, 103, 203 and/or 234, including the conditions that Permittee assume all responsibility for (a) the temporary control of all modes of traffic (including motorized and non-motorized travel) affected by Permittee's operations, (b) complete restoration of state facilities to their condition prior to permitted use or activity, and (c) all claims, damages, losses and expenses,

NOW, THEREFORE, in relation to all operations and/or actions undertaken within state right-of-way, Permittee hereby agrees to the following terms and conditions:

**1. Permit Applications.** Excepting only activities undertaken to protect public safety because of emergency conditions or incidents, Permittee shall provide timely written notice to NYSDOT of operations or activities affecting state right-of-way. Under normal circumstances, a minimum of five business days notice shall be provided. Notification of emergency activities shall be provided to NYSDOT as soon as practicable after the activity. The Permittee shall apply for project-specific permits for activities not allowed under any existing annual permit. Such application shall identify proposed project locations, desired dates/hours, proposed work/activities, traffic control, and site restoration

**2. Applicable Rules, Regulations & Conditions.** Permittee shall comply with all of the laws, rules and regulations applicable to construction, maintenance activities and operations and shall further comply with such terms and conditions that may be imposed by NYSDOT in connection with permitted activity or operations. Temporary Traffic Control, highway safety appurtenances, and restoration of state facilities shall be completed in accordance with NYSDOT regulations and standards.

**3. Site Restoration.** Permittee shall, at its own expense, promptly complete the work allowed under each permit and, within a reasonable time, restore State property damaged by its work/activities to substantially the same or equivalent condition as existed before such work was begun as determined by the Commissioner or his/her designee. In the event that the Permittee fails to so restore damaged State property within what the Commissioner deems to be a reasonable time, the Commissioner, after giving written notice to the Permittee, may restore the property to substantially the same or equivalent condition as existed before the Permittee's work/activities, in which case, Permittee agrees to reimburse the reasonable expenses in connection therewith.

**4. Payment & Release of Liens.** Permittee shall be responsible for the payment of all costs and materials relating to its work in the public right-of-way, and agrees to defend and save harmless NYSDOT against any and all lien claims made by persons supplying services or materials to Permittee in connection with Permittee's work.

**5. Indemnity.** In addition to the protection afforded to NYSDOT under any available insurance, NYSDOT shall not be liable for any damage or injury to the Permittee, its agents, employees, or to any other person, or to any property, occurring on the site or in any way associated with Permittee's activities or operations, whether undertaken by Permittee's own forces or by contractors or other agents working on Permittee's behalf. To the fullest extent permitted by law, the Permittee agrees to defend, indemnify and hold harmless the State of New York, NYSDOT, and their agents from and against all claims, damages, losses and expenses, including but not limited to, claims for personal injuries, property damage, wrongful death, and/or environmental claims and attorney fees arising out of any such claim, that are in any way associated with the Permittee's, activities or operations under any and all permits issued using this Undertaking.

FURTHERMORE, Permittee hereby warrants that the obligations of this Undertaking are backed by the full faith and credit of Permittee. Permittee may insure or bond any of the obligations set forth herein, or may rely upon self-insurance, budgeted funds, or funds for general operations.

This Undertaking shall be applicable to all permitted activities and operations undertaken after the date of execution and work initiated while this Undertaking is in effect. This Undertaking may be revoked by the Permittee or rejected by NYSDOT upon thirty days written notice but will continue to apply to all permitted activities/operations that were permitted by virtue of this Undertaking. Unless terminated for the purpose of future activities/operations, this Undertaking shall have a term of twenty (20) years and shall be kept on file to facilitate the issuance of future permits to which it will apply.

IN WITNESS WHEREOF, The City of Plattsburgh, NY (Municipality-County, Town, City, Village or federal agency) agrees to the terms of this Undertaking, and has caused its execution by the authorized officer or employee (attach Resolution of Approval).

X Donald M. Kasprzak  
Authorized Agent

10/19/12  
Date

Donald M. Kasprzak  
Print Name/Title

41 City Hall Place  
Address

(518) 563-7701  
Phone number

Plattsburgh, NY 12901  
Address

Mayor@cityofplattsburgh-ny.gov  
e-mail





# Plattsburgh, New York

Richard A. Marks  
City Chamberlain

Department of Finance  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held March 14th, 2013, the following resolution was adopted:

By Councilor ; Seconded by Councilor

**WHEREAS**, the following resolution was adopted on March 14th, 2013, and

**WHEREAS**, the Capital Expenditure Plan adopted January 10th, 2013, includes a Public Service Equipment category, and

**WHEREAS**, the Engineering and Planning Department is establishing a 2013 Equipment Replacement Project that is included in the Capital Expenditure Plan adopted January 10th, 2013, and

**WHEREAS**, the cost of the 2013 Equipment Replacement Project has been estimated by the Engineering and Planning Department for the costs to purchase equipment and vehicles during 2013, as follows:

	2013 Capital Plan	2013 Estimated Cost
Automobile (Building Inspector)	\$ 22,000	\$ 22,000
Two traffic message boards (CHIPS)	24,000	24,000
Survey equipment (CHIPS)	19,000	19,000
Two One ton dump trucks (G&W&S)	90,000	90,000
5.5 yard loader with attachments (G&W&S)	220,000	220,000
Six inch pump with hoses (W&S)	<u>56,000</u>	<u>56,000</u>
Total	<u>\$ 431,000</u>	<u>\$ 431,000</u>
Project Funding:		
Sewer Capital Reserve Fund	\$ 131,334	\$ 131,334
Water Operating Fund	131,333	131,333
General Fund	125,333	125,333
CHIPS Funding	<u>43,000</u>	<u>43,000</u>
Total	<u>\$ 431,000</u>	<u>\$ 431,000</u>

Now therefore,

**BE IT RESOLVED**, by the Common Council of the City of Plattsburgh, New York, this 14th day of March 2013, as follows:

- 1) That, the amount of Four Hundred Thirty-one Thousand and 00/100 (\$431,000.00) Dollars be and it is hereby appropriated for the Capital Project **2013 Equipment Replacement Project (H5110.39)** for the cost of the equipment as described above and is hereby authorized to be expended for such purpose.
- 2) That, One Hundred Thirty-one Thousand Three Hundred Thirty-four and 00/100 (\$131,334.00) Dollars of such appropriation is available and will be provided by the Sewer Capital Reserve fund.
- 3) That, One Hundred Thirty-one Thousand Three Hundred Thirty-three and 00/100 (\$131,333.00) Dollars of such appropriation is available and will be provided by the Water Operating fund.
- 4) That, One Hundred Twenty-five Thousand Three Hundred Thirty-three and 00/100 (\$125,333.00) Dollars of such appropriation be provided by an advance from the General Fund in order to purchase the equipment, but that such advance must be repaid to the General Fund by year end through funding of this portion of the project with Bond Anticipation Notes or Serial Bonding.
- 5) That, Forty-three Thousand and 00/100 (\$43,000.00) Dollars of such appropriation is available and being provided by the CHIPS Funding from New York State.
- 6) That, this resolution takes effect immediately.

On Roll Call,

**CERTIFIED A TRUE COPY**

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**CITY CLERK**



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

## MEMORANDUM

TO: Richard Marks, City Chamberlain

FROM: Kevin Farrington, City Engineer *KRF*

DATE: January 24, 2013

REF: Request for Establishment of Capital Project

It is requested that a capital budget be established and funds appropriated for the following:

### 15. PUBLIC SERVICE EQUIPMENT

	APPROVED BUDGET
Automobile (BI) <i>GEN</i>	\$ 22,000.00
Traffic Message Boards (2) <i>CHIPS</i>	\$ 24,000.00
Survey Equipment truck or van (Engr Dept) <i>CHIPS</i>	\$ 19,000.00
1-Ton Dump Truck (2) <i>1/3</i>	\$ 90,000.00
Loader, 5.5Yd. w/attach(PWD) <i>1/3</i>	\$ 220,000.00
Pump 6" w/hoses <i>W &amp; S</i>	\$ 56,000.00
<b>Total:</b>	<b>\$ 431,000.00</b>
<b>Funding:</b>	<b>\$ 43,000.00 NYS CHIPS</b>
	<b>\$ 125,333.00 General</b>
	<b>\$ 131,333.00 Water</b>
	<b>\$ 131,334.00 Sewer</b>
<b>Total:</b>	<b>\$ 431,000.00</b>





# Plattsburgh, New York

Richard A. Marks  
City Chamberlain

Department of Finance  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held March 14th, 2013, the following resolution was adopted:

By Councilor ; Seconded by Councilor

**WHEREAS**, the following resolution was adopted on March 14th, 2013, and

**WHEREAS**, the Capital Expenditure Plan adopted January 10th, 2013, includes a Street Resurfacing & Improvements category, and

**WHEREAS**, the Engineering and Planning Department is establishing a 2013 Street Resurfacing Project that is included in the Capital Expenditure Plan adopted January 10th, 2013, and

**WHEREAS**, the cost of the 2013 Street Resurfacing Project has been estimated by the Engineering and Planning Department for the costs to implement the improvements during 2013, as follows:

	2013 Capital Plan	2013 Estimated Cost
Beach Road (Rt. 314 – dead end)	\$ 30,000	\$ 30,000
Boynton Ave. – Lozier to North Catherine	440,000	440,000
Couch St. – William to North Catherine	300,000	300,000
Dennis Ave. – Tremblay to Prospect	143,000	143,000
Dennis Ave. – Prospect to Olivetti	240,000	240,000
Leonard Ave. – Rugar to Dennis	185,000	185,000
Miscellaneous Paving	<u>100,000</u>	<u>100,000</u>
Total	<u>\$ 1,438,000</u>	<u>\$ 1,438,000</u>
Project Funding:		
General Fund	<u>\$ 1,438,000</u>	<u>\$ 1,438,000</u>
Total	<u>\$ 1,438,000</u>	<u>\$ 1,438,000</u>

Now therefore,

**BE IT RESOLVED**, by the Common Council of the City of Plattsburgh, New York, this 14th day of March 2013, as follows:

- 1) That, the amount of One Million Four Hundred Thirty-eight Thousand and 00/100 (\$1,438,000.00) Dollars be and it is hereby appropriated for the Capital Project **2013 Street Resurfacing Project (H5110.40)** for the cost of the improvements as described above and is hereby authorized to be expended for such purpose.
- 2) That, One Million Four Hundred Thirty-eight Thousand and 00/100 (\$1,438,000.00) Dollars of such appropriation be provided by an advance from the General Fund in order to implement the improvements, but that such advance must be repaid to the General Fund by year end through funding of this portion of the project with Bond Anticipation Notes or Serial Bonding.
- 3) That, this resolution takes effect immediately.

On Roll Call,

**CERTIFIED A TRUE COPY**

---

**CITY CLERK**



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

## MEMORANDUM

TO: Richard Marks, City Chamberlain

FROM: Kevin Farrington, City Engineer *KRF*

DATE: January 25, 2013

REF: Request for Establishment of Capital Project

It is requested that a capital budget be established and funds appropriated for the following:

### 8 STREET RESURFACING & IMPROVEMENTS

#### APPROVED BUDGET

Beach Road (Rt 314-Dead End)	\$	30,000.00
Boyton, Lozier-N. Catherine	\$	440,000.00
Couch St, William-N. Catherine	\$	300,000.00
Dennis Avenue, <del>Sandra Trembley</del> <i>TREM - PROS</i>	\$	143,000.00
Dennis Avenue, <del>Trembley-Prospect</del> <i>PROS - OLIV</i>	\$	240,000.00
Leonard Av, Rugar-Dennis	\$	185,000.00
Misc Paving	\$	100,000.00
<b>Total:</b>	<b>\$</b>	<b>1,438,000.00</b>

**Funding: \$ 1,438,000.00**

*General funds*





# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

March 11, 2013

Mayor Donald Kasprzak  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise for bids  
For "Couch Street Reconstruction,  
William Street – North Catherine Street;"  
Contract #2013-07**

Dear Mayor Kasprzak & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2013-07, "Couch Street Reconstruction, William Street – North Catherine Street."

Very truly yours,



Kevin R. Farrington, P. E.  
City Engineer

/dn

CC: City Clerk  
City Chamberlain  
Public Works Dept.  
Dave Lessor  
Dave Brown



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

March 11, 2013

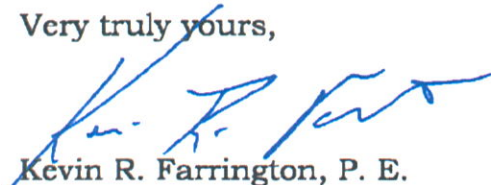
Mayor Donald Kasprzak  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise for bids for  
"Painted Pavement Markings;"  
Contract #2013-11**

Dear Mayor Kasprzak & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2013-11, "Painted Pavement Markings."

Very truly yours,



Kevin R. Farrington, P. E.  
City Engineer

/dn

CC: City Clerk  
City Chamberlain  
Dave Lessor  
Dave Brown



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

March 11, 2013

Mayor Donald Kasprzak  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise for bids  
For "Leonard Avenue Improvements,  
Rugar Street – Dennis Avenue" and  
"Dennis Avenue Improvements,  
Tremblay Avenue – Prospect Avenue."  
Contract #2013-06**

Dear Mayor Kasprzak & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2013-06, "Leonard Avenue Improvements, Rugar Street – Dennis Avenue and Dennis Avenue Improvements, Tremblay Avenue – Prospect Avenue."

Very truly yours,

Kevin R. Farrington, P. E.  
City Engineer

/dn

CC: City Clerk  
City Chamberlain  
Public Works Dept.  
Dave Lessor  
Dave Brown



MUNICIPAL LIGHTING DEPARTMENT  
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.  
Manager

6 Miller Street  
Plattsburgh, New York 12901  
518-563-2200  
Fax: 518-563-6690

Date: March 6, 2013

To: Mayor Donald M. Kasprzak

From: Bill Treacy, Manager

Subj.: MEUA Semi-Annual Meeting

As Manager of the Municipal Lighting Department, I hereby requests permission to attend the MEUA Semi-Annual Meeting on the April 16-18, 2013 to be held in East Syracuse, NY at an estimated cost of \$ 515.00.

Attached is a copy of information on the meeting for your review. Also attached is a resolution authorizing me to vote on issues at MEUA meeting on behalf of the City of Plattsburgh. This resolution will need to be approved by the Common Council. If you have any questions, please contact me.

ATT: 4

Cc: Councilor Jackson, MLD Liaison  
Finance Director Clookey  
Travel File



***Municipal Electric Utilities  
Association of New York State***

6652 Hammersmith Drive, East Syracuse, New York, 13057

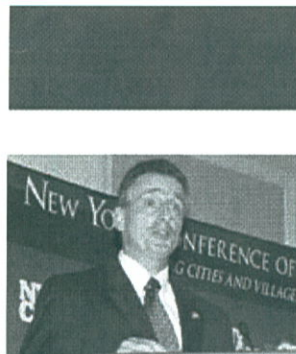
Phone: 315/453-7851 Fax: 315/453-7849

Email: [info@meua.org](mailto:info@meua.org) web site: [www.meua.org](http://www.meua.org)

**OFFICIAL NOTICE OF THE SEMI-ANNUAL MEETING**

Notice is hereby given that the Semi-Annual Meeting of the Municipal Electric Utilities Association of New York State will be held at the Embassy Suites Hotel, 6646 Old Collamer Rd., East Syracuse, NY, 13057 on April 17 and April 18, 2013 for the transaction of such business as may be properly brought before the meeting.





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### FUTURE ANNUAL MEETING & TRAINING SCHOOL DATES AND LOCATIONS

- May 5 - May 7, 2013  
Gideon Putnam Hotel, Saratoga Springs
- May 4 - May 6, 2014  
Gideon Putnam Hotel, Saratoga Springs



## 104th Annual Meeting & Training School

SUNDAY, May 5, 2013 thru TUESDAY, May 7, 2013

- Network with peers from other communities.
- Attend a variety of sessions covering essential, innovative and basic skills needed to be an effective local official.
- Presentation of NYCOM's [Local Government Achievement Awards](#).
- Meet with exhibitors who can help maximize your community's potential.
- Dine along one of America's Greatest Main Streets.
- Election of NYCOM's officers for the upcoming year.

Check back soon for more details.

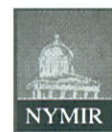
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### EVENTS

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The NYS Conference of Mayors would like to acknowledge the following NYCOM Network Sponsors:

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